

Town of Mars Hill  
**MAYOR & BOARD OF ALDERMEN**  
Monthly Meeting

August 1, 2011  
7:00 p.m.

Town Hall

**MEMBERS PRESENT:** Mayor John L. Chandler; Aldermen Larry Davis, Nicholas (Nick) Honeycutt, Stuart Jolley, Robert W. (Bob) Zink

**OTHERS PRESENT:** Anna Freeman, The News Record and Sentinel; Katie Mason; Darhyl Boone, Town Manager; Larry Leake, Town Attorney; Joanne Rice

Mayor Chandler called the meeting to order at 7:00 p.m. with the first item on the Agenda being approval of the June and July, 2011 Minutes. A motion was made by Nick Honeycutt, second by Stuart Jolley, to approve the June and July Minutes as written. Motion passed unanimously.

A motion was made by Bob Zink to approve the Agenda as presented. The motion received a second from Larry Davis and was unanimously approved.

The next Agenda item was management's recommendation for engineering service on the Water Line Replacement Project, Phase III. Town Manager Darhyl Boone explained that Phase I and Phase III of this project has been combined which promotes a more efficient funding cycle. Phase I engineering services has been approved. A committee consisting of Darhyl, Robert Sams and Karen Kiehna have reviewed the three bids received from Cavanaugh Engineering, McGill Associates and West Consultants. After explaining the scoring system, Darhyl stated that while Cavanaugh had a good score, West Consultants was less, and McGill Associates scored highest primarily due to their familiarity with the Town's water system. Management recommended Mc Gill Associates for the engineering on Phase III of the project. A motion was made by Stuart Jolley, second from Larry Davis, to accept management's recommendation. The motion received unanimous approval.

Darhyl presented to the Board information from USDA on the Water Line Replacement Project which will replace the main water line from Old Murray Road to the Town. The Board is required to pass a Resolution which will cover all the forms required by USDA for the \$400,000 loan on this project. They are Letter of Intent to Meet Conditions, Equal Opportunity Agreement, Assurance Agreement, Request for Obligation of Funds, Applicant Certificate for Federal Collection Policy, Certificate Regarding Debarment Primary Covered Transactions, Certificate regarding Drug Free Workplace and Certificate of Compliance. Darhyl stated that the rate of interest on this loan will be 3.375 % which is less than initially quoted. With no questions or discussion, Nick Honeycutt made a motion to approve the Resolution. The motion received a second from Stuart Jolley and was unanimously approved.

Financial Statement for quarter ended June 30, 2011, was presented. There were no questions and a commendation was offered noting that the expenses were well within budget for the entire fiscal year. A motion was made by Stuart Jolley, second from Larry Davis, to approve the Financial Statement as presented. The motion received unanimous acceptance.

Under Old Business, Darhyl reported that the US Forest Service is now ready to begin construction on an 8000 square foot facility located on the property they purchased past Madison Manor Nursing Facility. They plan to begin in the Fall. Following a question about access, Darhyl explained that the road would begin at the end of Manor Drive and would be a private road.

Under New Business, Darhyl reported that the Planning and Zoning Board met on Tuesday and will be sending a proposal to the Town Board for a correction on the Zoning Map. The property joining the Hardees and Exxon property at Exit 11 that is currently zoned Industrial will be changed to Highway Business and the back of the property which joins a residential area will go back to Rural Residential as the other property in the area. The Division of Community Assistance has agreed to help with public notices, etc., in this process.

The Design Standards the Planning and Zoning Board have been working on are now complete. Darhyl made a suggestion that the Town Board and the Planning and Zoning Board along with Ron Hancock meet for discussion. The Planning Board would like the Town Board to go over their suggested standards. If they are accepted, a Public Hearing will be scheduled.

Mayor Chandler asked about the Resolution for the Board of Elections to Abolish Absentee Voting for the upcoming election. Since incumbents are unopposed, the Town can save some money by abolishing this process for this election and it can be reinstated at any time. A motion was made by Mayor Chandler to abolish the absentee voting for the November, 2011 election. A second was made by Bob Zink and was unanimously approved.

Mayor Chandler asked about the vacancies on the Zoning Board of Adjustment and reported that there was a vacancy of an in-town member and one out of town. He reported that Clayton Willis has agreed to fill the vacancy in the out of town position. The Board will ask the Madison County Commissioners to appoint Mr. Willis to this position. Darhyl asked that Board members e-mail him any suggestions for an individual to fill the in town position.

With no Public Comment, a motion was made by Bob Zink to go into Closed Session for discussion of a personnel matter. The motion received a second from Stuart Jolley and was unanimously approved.

A motion was made by Bob Zink, second from Larry Davis, to go back into Open Session. Motion received unanimous acceptance.

A motion was made by Bob Zink to award Bryan Hopps a \$1,000.00 annual salary increase effective July 9, 2011, for completing the state certified Fire Fighters Training. A second was received from Stuart Jolley and was unanimously accepted.

A motion by Bob Zink, second by Stuart Jolley, with unanimous approval to adjourn.